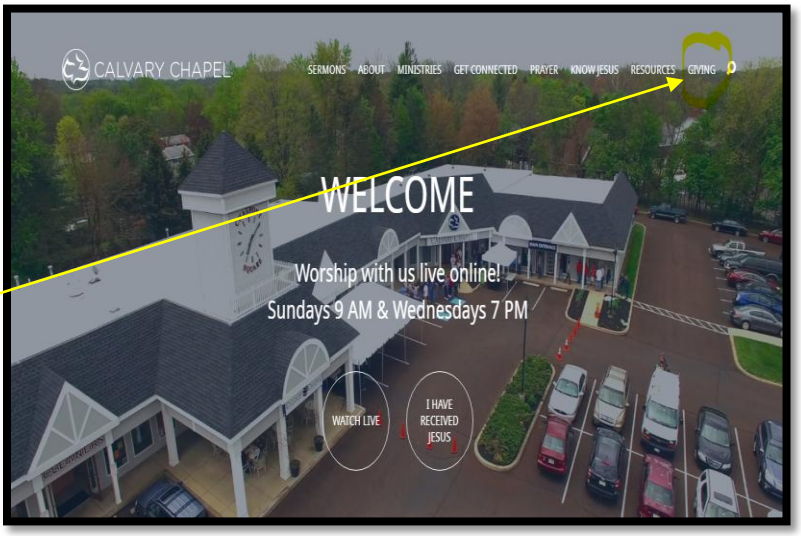
Planning Center Online (PCO) Giving

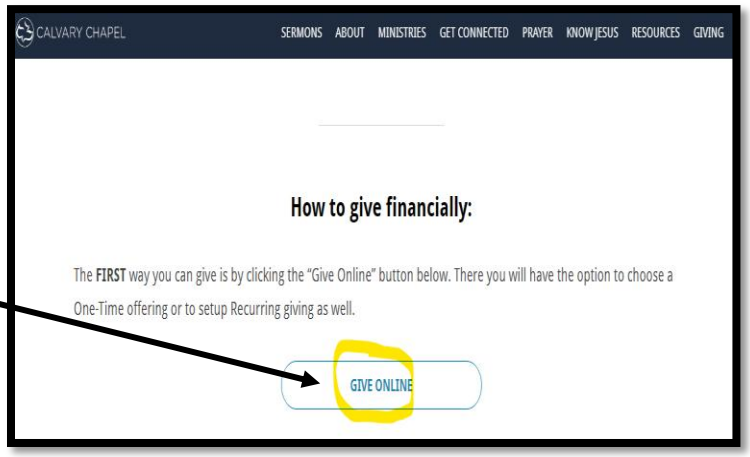
Click onto the following link to access the home page of the church website

[Calvary Chapel Central Bucks Website]

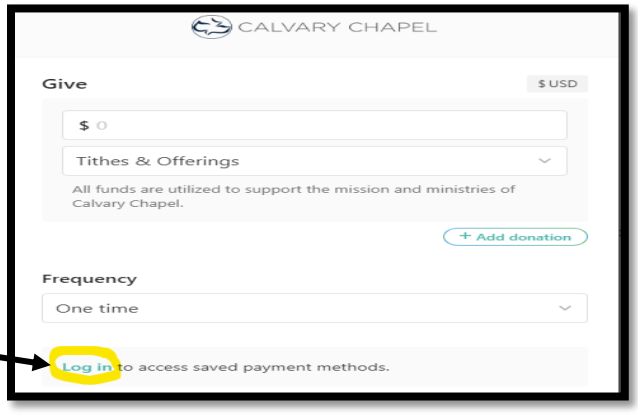
Then click onto **Giving** at the top right hand corner.



Scroll down to the "How to give financially" section of the page and click onto "GIVE ONLINE".



Those who plan on setting up either re-occuring giving plans or want the payment methods (Credit Cards/Bank Accounts) saved in their profiles should **Log In** prior to submitting any on-line payments.



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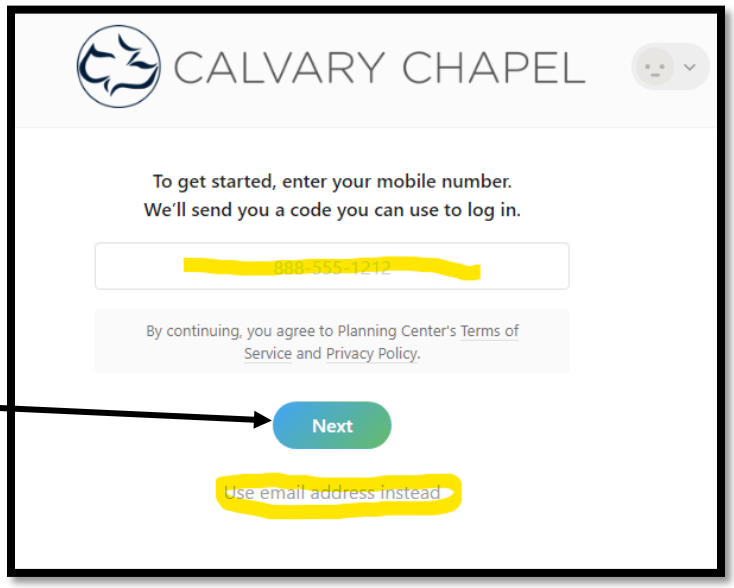
At this point you will be prompted to complete the authentication process - enter either your mobile phone or email address to receive a code number to be entered prior to continuing with the giving set up.

Click onto NEXT



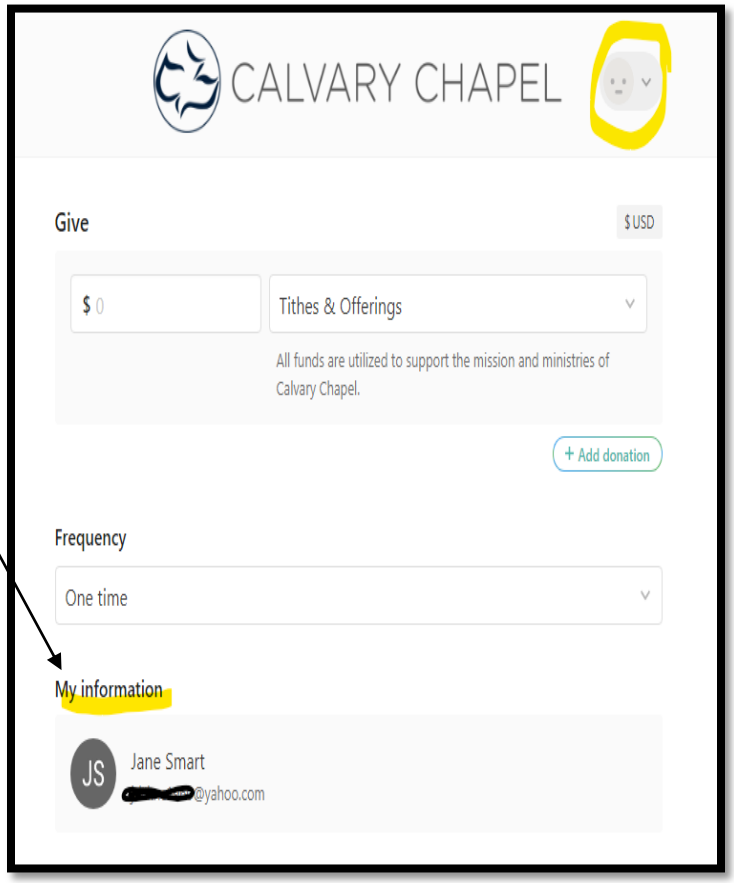
Enter the code number provided and

Click onto NEXT

Planning Center Online (PCO) Giving

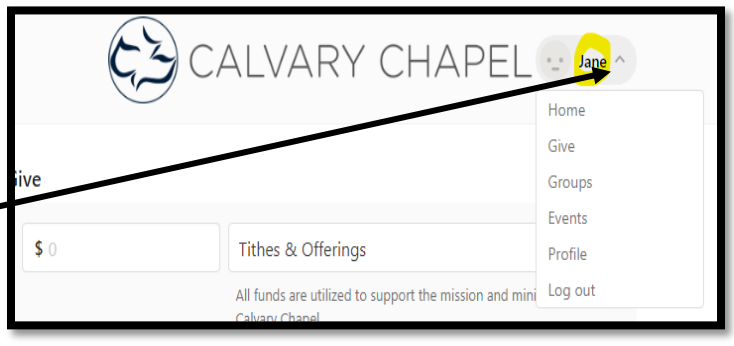
Upon completing the log in process You will immediately see your name and email address under the “My Information” section.

(Please note if your mobile number or email is tied to multiple accounts you’ll be presented with a list of them and ask to select the one which Giving should be tied to)



Enter the Giving amount – to set up reoccurring giving you’ll need to change the frequency and then set frequency of giving.

Please note - you’ll find access to PCO applications and your profile information via the drop down arrow next to profile picture.



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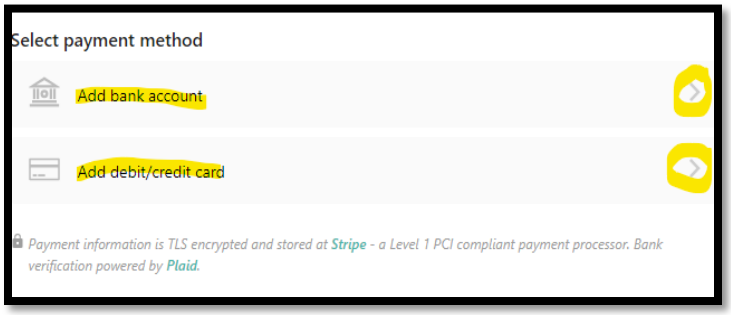
At this stage choose the method of payment to be used.

Please note when you give with a bank account the processing fees are lower then when you give with a credit card. How ever, the funds will take longer to get to your church (3/5 business days)



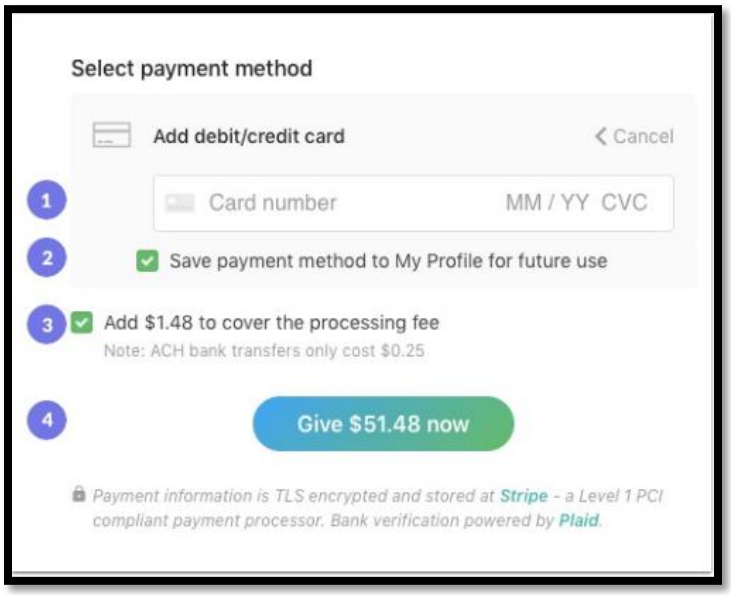
Donation via Credit/Debit Card

1) Enter your card number, expiration date, and CVC code.

2) If you plan on using this card in the future, check the box to save your card to your donor profile. You will then have your card information saved for future donations.

3) Check the box if you want to cover the processing fee for the donation.

4) Click *Give* to submit your donation.



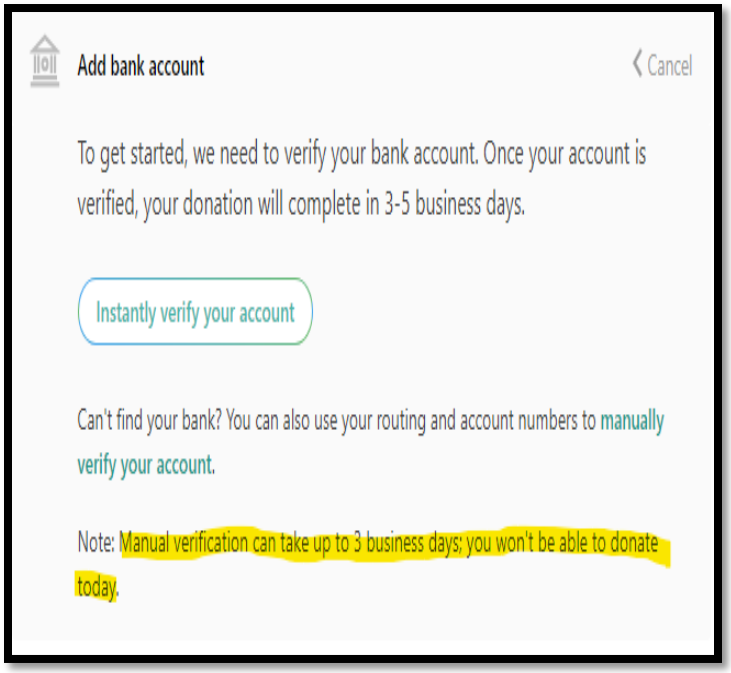
Donation via Bank Account

When giving with a bank account for the first time:

1) You will have to verify that you own the bank account.

(May take 3 to 5 business days depending on the method – automated or manual process is utilized.

2) Your account is saved to your donor profile so that you won't have to verify account ownership every time you give.



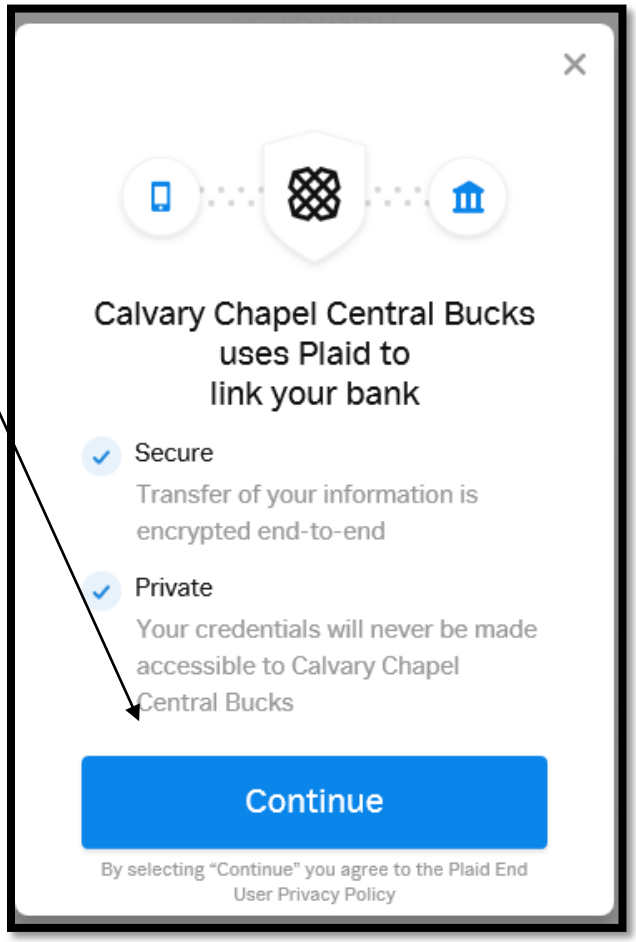
Planning Center Online (PCO) Giving

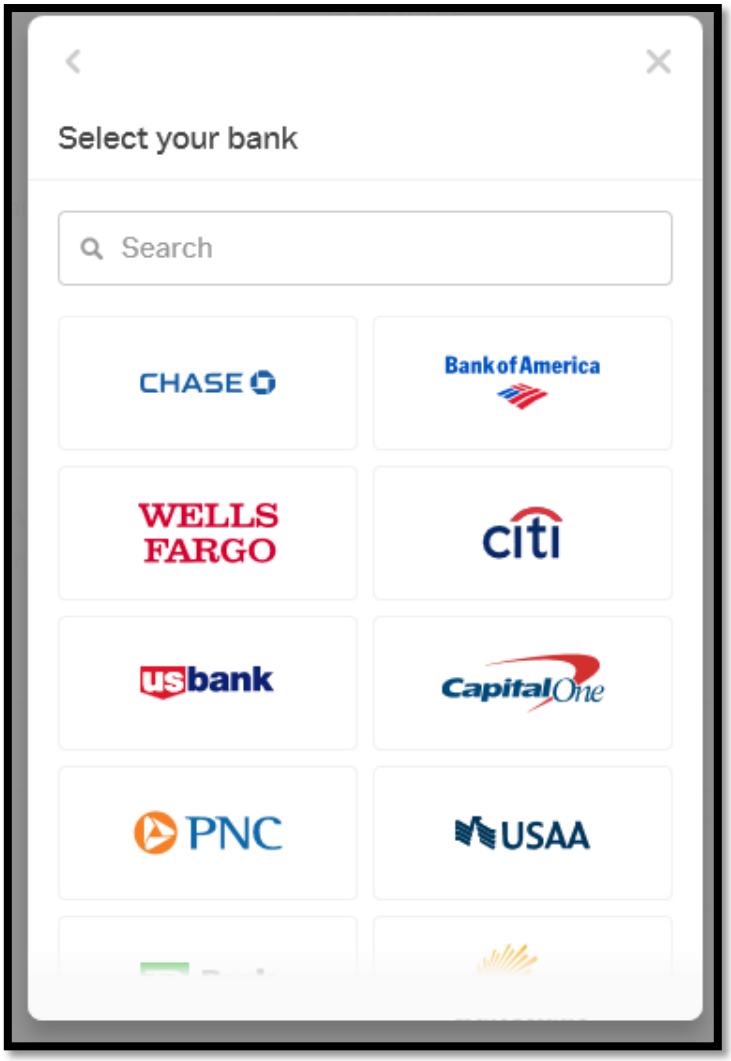
Step to instantly verify your account:

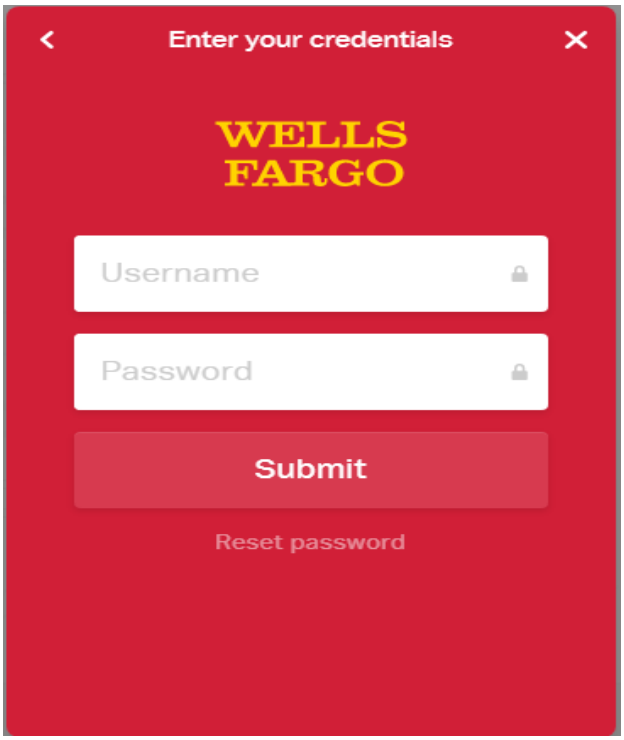
1) Click on continue after notice of the use of Plaid to link your bank is provided.

2) Select your bank or use search bar if not provided

3) See example – be prepared to log into your bank account to proceed with verification process.



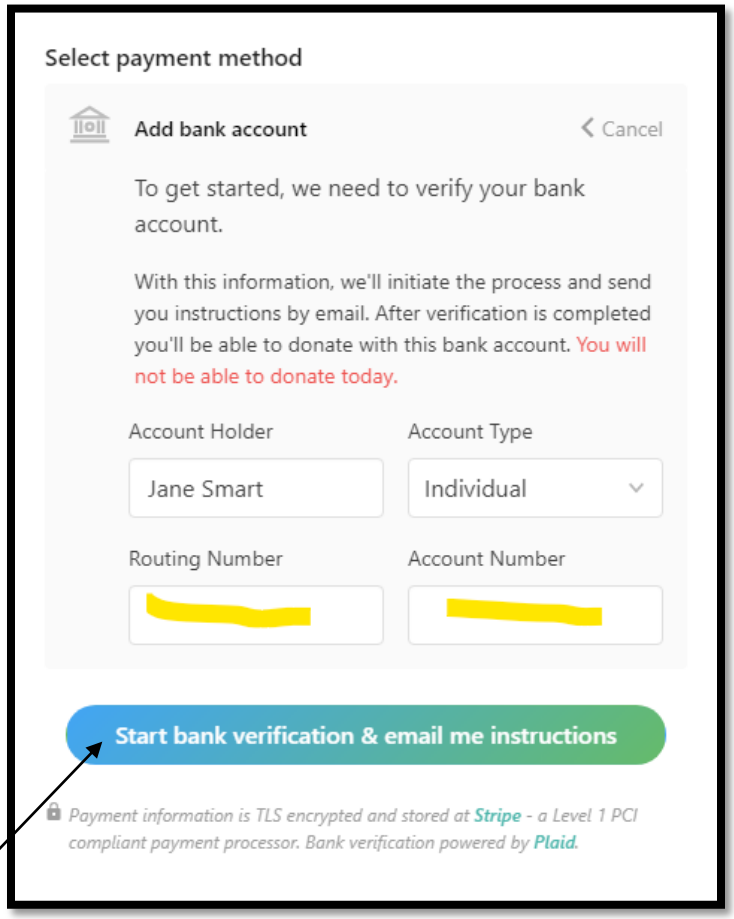
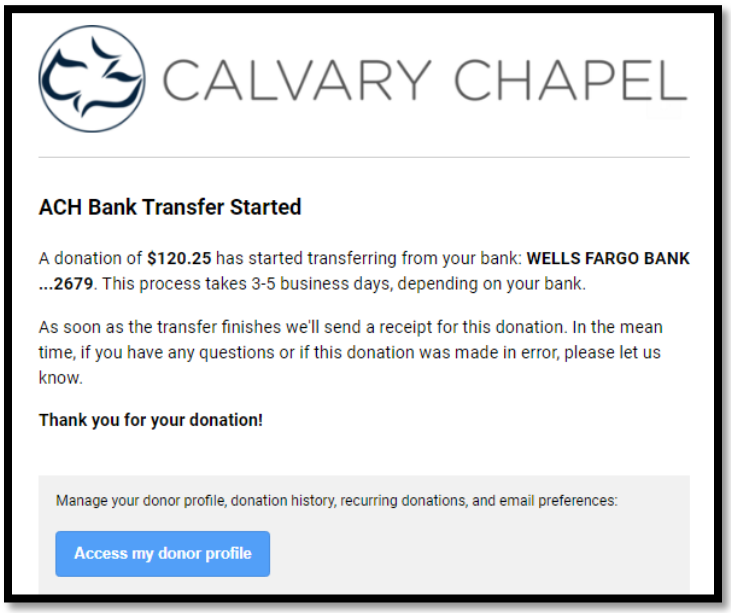




Planning Center Online (PCO) Giving

Manually verify your account:

Verify that you own the bank account by providing your bank Routing number Account number.

(This information can be found on your checks as provided below)

Instructions to complete the process will be sent to you via email – once the verification is complete and the donation started you will be notified (see example below)